

List of Supporting Documents

1. Identity Documents of Applicant and Family Members	
Copy of the identification documents of individual family members	<input type="checkbox"/> Hong Kong Smart Identity Card (for persons aged 11 or above) <input type="checkbox"/> Birth Certificate (for persons aged below 11) <input type="checkbox"/> One-way Permit / travel document / passport or related supporting documents (persons who have arrived in Hong Kong for less than 7 years, documents permitting them to land in Hong Kong with the stamp showing the initial date of entry are required).
Copy of relationship proof	<input type="checkbox"/> Birth certificate or notary public certificate. <input type="checkbox"/> Adoption or Appointment of Guardians documents issued by judicial authorities / government departments. <input type="checkbox"/> Declaration
Copy of documents on marital status for married persons	<input type="checkbox"/> Certificate of Marriage. For customary marriage celebrated in Hong Kong, the original of a statutory declaration. <input type="checkbox"/> For the spouse of an applicant / a family member who has no right to land in Hong Kong, a declaration specifying the same together with copy of the certificate of marriage and the identity document of his / her domicile (both front and back sides). <input type="checkbox"/> For a marriage registered on the mainland but without the relevant document, copy of the notary public certificate.
Divorced persons, unmarried single parent or widowed persons	<input type="checkbox"/> Copy of court order of divorce (for proceedings in Hong Kong, the certificate of making Decree Nisi Absolute (Divorce) (Form 6 or 7B)). <input type="checkbox"/> For applications including children under the age of 18, copy of the court order for the custody of children. <input type="checkbox"/> Copy of documents and declaration relating to divorce proceedings under process. <input type="checkbox"/> For separated cohabitantes, the female should submit the original of a statutory declaration stating the date of separation after co-habitation and arrangements for the custody of child(ren); while the male should submit a copy of the court order for the custody of child(ren). <input type="checkbox"/> For deceased spouse, copy of the marriage certificate and death certificate. <input type="checkbox"/> Declaration.
Proof of Address	<input type="checkbox"/> Copy of any document bearing the Applicant's residential / correspondence address in Chinese / English (e.g. electricity or water bill).
Proof of rent	<input type="checkbox"/> Copy of rent receipt or tenancy agreement.
Proof of public housing application	<input type="checkbox"/> Copy of a blue acknowledgement card bearing an application number offered by the Hong Kong Housing Authority.
With pregnancy of 16 weeks or above	<input type="checkbox"/> Copy of medical proof issued by registered medical practitioners.
For having long term diseases/disabled family member	<input type="checkbox"/> Copy of medical / disability proof issued by registered medical practitioners or recognized medical personnel.
2. Income Proof and Relevant Declarations for Applicant and Family Members (For the past 6 months)	
Salaried employee (with a regular employer)	<input type="checkbox"/> Copy of Employer Certificate, tax bill, pay slip or bank passbook etc.
Salaried employee (with no regular employer) / Self-employed person	<input type="checkbox"/> Declaration with relevant documents
Comprehensive Social Security Assistance (CSSA) recipient	<input type="checkbox"/> Declaration on the source of financial support together with copy of documents indicating the amount of Comprehensive Social Security Assistance and the Certificate of Comprehensive Social Security Assistance Recipients (for Medical Waivers)
Where Applicant or Family Member are on retirement, unemployed or without any employment	<input type="checkbox"/> Declaration on the source of financial support
Deposit Record	<input type="checkbox"/> Copy of the deposit record of individual family members, e.g. bank passbook, monthly statement etc.
Leased / Vacant land / Landed properties	<input type="checkbox"/> Copy of the latest demand note for rates and government rent <input type="checkbox"/> Declaration
Other sources of income (dividends, bonus, Dividends/ giving-outs of insurance policies, regular interest on fixed deposits, pension, contributions from relatives, etc)	<input type="checkbox"/> Copy of pension documents <input type="checkbox"/> Declaration